

Da Vince

Garden Wedding Ceremonies
&
Garden Cocktail Receptions

Do you believe in fairy tales?



The Colosseum of Life

Colloseo della Vita

We believe that everyone young or old should have their own fairy tale.
It is important to us that your special day is an unforgettable occasion,
so let us grant you that wish and make your wedding day dreams come true!

The Colosseum of Life is the perfect setting for your unique, romantic & intimate ceremony. This
Roman architectural wonderland is out of this world
∞ The perfect setting to your fairy tale scene! ∞

Your happily ever after starts here...

Iris Package

The Goddess of the Rainbow

Inclusions:

- ♥ Exchanging of vows in The Colosseum of Life
- ♥ Da Vince set up / pack up
 - ∞ Red Carpet Aisle Runner and Stair Runner
 - ∞ 30 White Americana Chairs
 - ∞ Heart signing table with 2 White Americana Chairs
 - ∞ Bottled Water for up to 60 guests on arrival (Extra water \$3 per person)
- ♥ Exclusive use of grounds for photo opportunities
- ♥ Onsite parking
- ♥ Complimentary use of Alfresco area in case of inclement weather
- ♥ 3-hour venue hire (venue hire starts ½ hour prior to ceremony for guest arrival)
- ♥ 1 Hour Wedding Rehearsal (date and time to be pre-arranged)

Price: **\$1500** Inc GST

Venus Package

The Roman Goddess of Love & Beauty

Inclusions:

- ♥ Exchanging of vows in The Colosseum of Life
- ♥ Buffet Style Platters & Finger Food for up to 60 people following ceremony served in the alfresco (\$30 per person extra up to 100 people)
- ♥ Da Vince Ceremony set up / pack up -
 - ∞ Red Carpet Aisle Runner and Stair Runner
 - ∞ 30 White Americana Chairs
 - ∞ Heart signing table with 2 White Americana Chairs
 - ∞ Bottled Water for up to 60 guests on arrival (Extra water \$3 per person)
 - ∞ Non-Alcoholic Fruit Punch for your guests following ceremony for up to 60 people (\$3 per person extra up to 100 people)
- ♥ Exclusive use of grounds for photo opportunities
- ♥ Onsite parking
- ♥ Complimentary use of Alfresco area in case of inclement weather
- ♥ 5.5-hour venue hire (venue hire starts ½ hour prior to ceremony for guest arrival)
- ♥ 1 Hour Wedding Rehearsal (date and time to be pre-arranged)
- ♥ 6-hour Set-Up day prior
- ♥ Venue Clean Up
- ♥ Refundable Security Deposit (\$500)

Price: **\$4200** Inc GST

Aphrodite Package

The Roman Goddess of Love, Beauty and Sexuality

Inclusions:

- ♥ Exchanging of vows in The Colosseum of Life
- ♥ 10 -hour venue hire
(venue hire starts ½ hour prior to ceremony for guest arrival)
- ♥ 3-Hour Café Barista Package
- ♥ Da Vince set up / pack up -
 - ∞ Red Carpet Aisle Runner and Stair Runner
 - ∞ 30 White Americana Chairs
 - ∞ Heart signing table with 2 White Americana Chairs
 - ∞ 3 x Bar Tables with White Lycra Covers
 - ∞ Non-Alcoholic Fruit Punch for your guests following ceremony for up to 60 people
(\$3 per person extra up to 100 people)
- ♥ Exclusive use of grounds for photo opportunities
- ♥ Onsite parking
- ♥ Complimentary use of Alfresco area in case of inclement weather
- ♥ 1-Hour Wedding Rehearsal (date and time to be pre-arranged)
- ♥ 6-hour Set-Up day prior
- ♥ Venue Clean Up
- ♥ Refundable Security Deposit (\$500)

Price: **\$5000** Inc GST

Deposit Information

Iris package requires a non-refundable **\$1000 deposit** within 21 days of tentative booking to secure date and final balance to be paid 7 business days prior to your booking date

Venus package requires a non-refundable **\$2000 deposit** within 21 days of tentative booking to secure date and final balance to be paid 7 business days prior to your booking date. \$500 security deposit will be refunded within 7 business days after wedding date where terms and conditions have been met

Aphrodite package requires a non-refundable **\$2500 deposit** (Includes refundable security deposit) within 21 days to secure date and final balance to be paid 7 business days prior to your booking date. \$500 security deposit will be refunded within 7 business days after wedding date where terms and conditions have been met



88 Crosshill Rd, One Tree Hill, SA
PH: 8280 7507 Email: amy@davince.com.au
Website: www.davince.com.au

Items Available to hire



(3 Available) Bar Table with
white Lycra Cover \$20 ea.
(Included in Aphrodite)



(3 Available) 31 cm Mirror
centrepiece \$3 ea.

(9 Available) Beaded Tea Light
Holder \$3 ea.



3 White and 2 Silver
Available)
Ottoman \$7 ea



White Americana Chairs (50
Available) \$5 ea.
- 32 included for Ceremony Use -



3 x 3 m White Marquee \$50



Terms and Conditions - Iris Package Ceremony Only - Effective from 20 October 2018

Bookings

1. To secure booking a minimum non-refundable deposit or otherwise agreed amount must be paid to *Da Vince*.
2. Bookings are confirmed when the following are received within 21 days of making a tentative booking:
 - a. Deposit is received
 - b. Signed Booking Form
 - c. Signed Terms & Conditions
3. Final Payment must be made 7 days prior to your event
4. Any cancellations, changes or additions must be received in writing
5. All prices are inclusive of GST unless stated otherwise
6. Prices are current at time of deposit paid and booking form completed and returned. In the event of unavoidable or unforeseen price changes, you will be contacted immediately
7. Any changes made within 14 days of your ceremony cannot be guaranteed to be accommodated for

Cancellation

1. If you cancel your event:
 - a. **The deposit paid is non-refundable**
 - b. If Cancellation occurs 1 month prior to your event, you are required to pay 50% of total amount
 - c. Cancellations occurring in week prior to event, full payment will be forfeited
2. No refunds will be provided for cancellations due to inclement weather. Our outdoor area can be used for your Ceremony in this event and your Ceremony set up will be moved to the area next to the Fish Pond. We will work with you to make this decision but must be made at least 3 hours prior to your ceremony time.
3. *Da Vince* reserves the right to cancel your event should circumstances beyond our control occur (natural disaster e.g. Bushfire). Should this occur a verbal and written cancellation will be provided, and full venue fee paid to *Da Vince* will be refunded in the event of cancellation. No claims can be made against *Da Vince* in this instance.

BYO

1. No food or beverages are permitted to be brought onto *Da Vince's* premises for consumption.
2. Strictly no alcohol to be consumed on the premises (exemption below)
 - a. A Limited Liquor License must be obtained should you require alcohol at your ceremony

Facilities

1. Every effort will be made to maintain the appearance of our premises, however changes, upgrades and maintenance may occur between booking date and your wedding day

Damage

1. Any damage or loss incurred to items hired, you are financially responsible for replacement or repairs of goods within seven days
2. The hirer agrees to make good any damage or losses incurred during the period of hire at no cost to *Da Vince*. The hirer agrees to indemnify *Da Vince* in relation to any such damage or loss of property or loss of life to any person. In the event that a claim is made against *Da Vince* Public Liability Insurance, the hirer will pay the excess.
3. *Da Vince* will take the utmost care, but no responsibility will be taken for any loss or damage to merchandise, decorations or other personal property prior to, during or after your event.
4. No items on the premises are to be moved without permission from *Da Vince*

Garden

1. The throwing of confetti is not permitted. Dried rose petals and rice are permitted
2. State bushfire regulations are to be observed at all times

Smoking

1. Cigarette butts need to be placed in sand buckets provided in designated areas (at front gate or table set next to The Colosseum) and not on the ground.

Promotion

1. Photographs of the wedding / function, food, guests and clients may be used in *Da Vince* promotions, including online and social media

By signing this document, you as the hirer have read and agree with the Terms and Conditions Iris Package Ceremony Only and will indemnify *Da Vince* if any breach is made

Full Name of Hirer _____

Hirer Signature _____

Date Signed _____

Address of Hirer _____

Booking Coordinator or Manager too complete

Full Name of Staff Member _____

Staff Member Signature _____

Date Signed _____

Terms and Conditions Venus & Aphrodite Packages Only
in addition to Iris Package Ceremony Only Terms and Conditions
Effective from 20 October 2018

Functions

1. Nothing is to be nailed, screwed or adhered to in any way on the premises unless prior permission has been given in writing by *Da Vince*.
2. If there are any other requirements it is the responsibility of the hirer
3. Requirements including items hired, placement, hire company names, delivery and removal times and dates must be advised to *Da Vince* at least 1 month prior to your event.

Security and Cleaning Bond

1. Security Deposit is included in Venus and Aphrodite pricing to ensure *Da Vince* Terms and Conditions are adhered to.
2. You as the hirer are required to ensure that all guests depart the venue in an orderly manner and that there will be no situation occurring during or when exiting *Da Vince* that we feel the need for security back up.
3. The Security Deposit will be held in the event of any damages or cleaning of the premises.
 - a. Please see Security Deposit Refund Form for further information
4. The hirer agrees to cover the cost of any extra cleaning, rubbish removal, police fines, council fines or Environmental Protection Agency (EPA) fines.

Catering

1. Venus Package

- 1.1 *Da Vince* will provide food and non-alcoholic beverages
- 1.2 Platters and Finger Food are served onto a buffet table or can be served to your guests for an extra fee of \$210
 - 1.2.1 Should you require wait staff this will need to be paid in full at time of booking
- 1.3 Any dietary requirements must be stated with final food selections. However, no guarantee will be given that all menu items will be entirely free from certain ingredients, and cannot be responsible for trace ingredients found in packaged items
- 1.4 Alcohol is not permitted on the premises unless a Limited Liquor License has been obtained and it is the responsibility of the hirer to arrange a bartender to serve alcohol .
 - 1.4.1 Glassware including but not limited to glass bottles are strictly prohibited.
 - 1.4.2 The hirer must obtain a Limited Liquor License for the consumption of alcohol on premises as *Da Vince* is a regulated premise
 - 1.4.3 License can be attained online at <https://secure.cbs.sa.gov.au/LimitedLicence/>
- 1.5 No glassware to be used; plastic cups, plastic wine flutes etc only permitted
- 1.6 Refrigeration of alcoholic beverages is the responsibility of the hirer
- 1.7 Café will be available to guests from 1 hour following ceremony till end of hired time for the purchase of hot and/ or cold drinks.
- 1.8 All non- alcoholic beverages are to be provided by *Da Vince*. No BYO.
- 1.9 *Da Vince* Beverage Packages are available

2. Aphrodite Package

- 2.1 Alcohol is not permitted on the premises unless a Limited Liquor License has been obtained and it is the responsibility of the hirer to arrange a bartender to serve alcohol.
 - 2.1.1 Glassware including but not limited to glass bottles are strictly prohibited.
 - 2.1.2 The hirer must obtain a Limited Liquor License for the consumption of alcohol on premises as *Da Vince* is a regulated premises
 - 2.1.3 License can be attained online at <https://secure.cbs.sa.gov.au/LimitedLicence/>
 - 2.2 No glassware to be used; plastic cups, plastic wine flutes etc only permitted
 - 2.3 Refrigeration of alcoholic beverages is the responsibility of the hirer
 - 2.4 3 Hour *Da Vince* Café Barista Package included
 - 2.4.1 Drink Inclusions; 8 oz black double wall take away cups - Lavazza Coffee, Assorted Tea, Bondi Chai or Hot Chocolate – Milk Varieties; Pauls Smarter White Milk 2% Fat, Lactose Free, Soy & Almond
3. It is the responsibility of the hirer to arrange the caterer for your event
 - 3.1 *Da Vince* has a range of in-house catering options available
 - 3.1.1 Self-Catering
 1. Please note there is no access to kitchen; no food can be heated or stored.
 2. Option to have hot food provided by *Da Vince*
 - 3.1.2 External Catering
 1. No access to kitchen; no food can be heated or stored
 2. Access to Café Sink permitted upon request
 3. Access to power provided out the front of Café
 - 3.2 Marquee can be hired and placed in front of Café, on the lawn or over the chess board

Cleaning

1. Bins are provided for your convenience
2. Da Vince will remove all rubbish and recycling from premises at conclusion of hired period
3. Da Vince staff are not available to maintain and clean premises during hired period, should you require venue staff this is charged at \$175 for Venus Package or \$350 for Aphrodite Package based on standard venue hire times and advanced notice must be given at least 1 month prior
4. All hired equipment and personal items left on premises will be stacked ready for collection
5. No ICE or ICE WATER is to be tipped out onto lawn areas. If this occurs a \$50 lawn maintenance fee will be taken from security bond. It can be tipped into garden beds only

Music and Noise

1. Music to be situated in alfresco area only
2. Acoustic, Soloist or DJ permitted
3. No live bands
4. Although the property seems isolated there are neighbours surrounding the property that are affected by excess noise
5. All weddings must finish by 12.00 am
6. Music must kept to a reasonable level; with music switched off no later than 11.45 pm

Set – Up / Collection

1. Set-Up can be arranged after 3 pm until 9 pm on day prior. No access to premises prior to 3 pm unless arrangement has been made with Da Vince.
 - a. Extra time available upon request and is charged at \$100 per hour
 - b. Failure to adhere to these times will result in hire charge being applied
2. Collection of hire items and personal items must be arranged for day after between 10 am and 12 pm
3. All weddings must finish by 12.00 am
 - a. Premises must be vacated by 12.15 am
 - b. \$100 fee per half hour will apply should any persons be on premises after this time

By signing this document, you as the hirer have read and agree with the Terms and Conditions Venus & Aphrodite Packages Only and will indemnify *Da Vince* if any breach is made

Full Name of Hirer _____

Hirer Signature _____ **Date Signed** _____

Address of Hirer _____

Booking Coordinator or Manager to complete

Full Name of Staff Member _____

Staff Member Signature _____ **Date Signed** _____

Da Vince

The Colosseum of Life

Wedding Tentative Booking Form

Name of Couple _____ Mobile 1 _____
_____ Mobile 2 _____

Wedding Date _____

Package Type Ceremony Only Ceremony and Reception Unsure

Approximate Number of people attending (including Bridal Party) _____

Contact Details

Contact Name _____

Email _____

Postal Address _____

_____ Post Code _____

Tentative booking will be held for a period of 21 days. After 21 days the date will then be released if deposit and booking form have not been returned.

I _____ understand that if I have not returned my booking form and deposit by _____
_____ Da Vince by the tentative booking will be forfeited.

Client Signature _____ **Date** _____

Office Use Only

Office Signature _____

Tentative Booking Recorded yes

Wedding Brochure sent via email or post or in person

Wedding Booking Form

Booking form must be completed and signed for booking to be confirmed

Date of hire: / / 20 Time from: am/pm to: am/pm

Ceremony Start Time: _____ Name of Celebrant _____

Celebrant Contact Number: _ _____

Contact Person _____ Telephone _____

Email _____

Name of Couple _____

Address _____

_____ Post Code _____

I require the following – please tick the appropriate box(es):

Iris *Venus* *Aphrodite* Reception Start Time _____

Optional Extras

- | | |
|--|---|
| <input type="checkbox"/> Extra Hire \$100.00 per hour before 5 pm x Hours | <input type="checkbox"/> Venue Staff Venus \$175 |
| <input type="checkbox"/> Extra Hire \$200.00 per hour after 5 pm x Hours | <input type="checkbox"/> Venue Staff Aphrodite \$350 |
| <input type="checkbox"/> Limited Liquor License (Obtained by hirer) | <input type="checkbox"/> Non-Alcoholic Beverage Package |
| <input type="checkbox"/> Venus Package Wait Staff \$210 | <input type="checkbox"/> 3 x 3 Marquee \$50 |
| <input type="checkbox"/> Americana Chairs \$5 x <input type="checkbox"/> White Ottoman \$7 x | <input type="checkbox"/> Silver Ottoman \$7 x |
| <input type="checkbox"/> Bar Table w/ Cover \$20 x <input type="checkbox"/> Mirror Centrepiece \$3 x | <input type="checkbox"/> Beaded Tea Light Holder \$3 x |

To be completed by Booking Co-ordinator

- | | |
|---|----------|
| 1. Total anticipated Cost | \$ _____ |
| 2. Security Deposit included in Venus & Aphrodit (\$500.00)
Refundable if premises left clean, tidy with no damage | |
| 3. Deposit Required | \$ _____ |
| 4. Final balance due 7 business days prior to date of Ceremony | \$ _____ |

- Direct deposit to BSB 105-198 Acct 060 586 740, *Da Vince*
Email details of payment to amy@davinced.com.au
- Credit Card Phone Payment Cash or EFTPOS/ Credit Card payment made at *Da Vince*
- Completed Booking Form may either be dropped in to Café during opening hours, via post or email (please see details below)

I agree to the *Da Vince* Conditions of Hire and Liquor Conditions

Signed by Hirer: _____ Date: / / 20
Full Name of Hirer _____ Office initials _____

Security Deposit Refund Form

Security Deposit will be processed within 7 business days following event

Date of hire: _____

Name of Hirer _____ Telephone _____

Email _____

Address _____

Account Details – Please ensure details are correct; no responsibility will be taken should details be incorrect on this form

BSB_ _____

Account Number _____

Account Name _____

To be completed by Booking Co-ordinator at conclusion of hire

Deductions

TYPE	DESCRIPTION	COST	Applicable Y/N
Time Exceeded	Priced per hour before 9 am - 12 am	\$100 per hour	
	Priced per ½ hour after 12.30 am	\$100 per ½ hour	
Damage	Any damage to premises	\$250.00	
Lawn Maintenance	Where ICE or ICE WATER has been tipped on the lawn	\$50	
Fines (EPA, COUNCIL, POLICE, FIRE)	Where fines are issued these will be forwarded to hirer	Priced on Issue	

Total to be Refunded \$

I agree to the *Da Vince* Conditions of Hire and Liquor Conditions as signed upon booking and agree to pay the above deductions should they be applicable

Signed by Hirer: _____

Date: / /20

Full Name of Hirer _____

Office initials _____